

*Cabazon Water District*

14618 Broadway Street • P.O. Box 297  
Cabazon, CA 92230

## BOARD MEETING PACKET

November 15, 2022

FAC Meeting at 5:00 pm  
Regular Meeting at 6:00 pm





**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **FINANCE & AUDIT COMMITTEE MEETING**

### **AGENDA**

#### **Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

#### **Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188

#### **Meeting Date:**

Tuesday, November 15, 2022 – 5:00 PM

#### **CALL TO ORDER,**

#### **PLEDGE OF ALLEGIANCE,**

#### **ROLL CALL**

#### **FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report
  - Balance Sheet
  - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

#### **PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

#### **ADJOURNMENT**

##### **ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.





**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **REGULAR BOARD MEETING**

### **AGENDA**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, November 15, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of October 18, 2022
- b. Regular Board Meeting Minutes and Warrants of October 18, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

**2. Warrants – None**

**3. Awards of Contracts – None**

**UPDATES**

1. Update: **CWD Operations Report  
(by GM Pollack)**



### **NEW BUSINESS**

1. Discussion/Action: Award of Contract for Isolation Valve Improvement Project; Borden  
[TAB 1] Excavating INC
2. Discussion/Action: Bonita Ave PRV Station Replacement Project  
[TAB 2]
3. Discussion/Action: Proposal by Krieger & Stewart regarding the ARPA-funded Broadway/Main  
[TAB 3] Cluster Valve Project

### **OLD BUSINESS**

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

### **GENERAL MANAGER/BOARD COMMENTS**

#### **1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

#### **2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

#### **3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

### **MISCELLANEOUS**

#### **1. Future Board Items/Next Board Meeting Date(s)**

- a. Finance & Audit Workshop – Tuesday, Dec. 20, 2022, 5:00 pm



- b. Regular Board Meeting – Tuesday, Dec. 20, 2022, 6:00 pm
- c. Collaborative Agencies Meeting at Beaumont Unified School District – Jan. 4, 2023 – 5:00 pm
- d. San Geronio Pass Regional Water Alliance Meeting – Monday, Jan. 23, 2023, 5:00 pm
- e. Community Water Systems Alliance Meeting – TBD – 2023
- f. Community Action Committee Meeting – TBD – 2023
- g. Personnel Committee – TBD

## **ADJOURNMENT**

### ADA Compliance Issues

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# Cabazon Water District

## Balance Sheet

As of October 31, 2022

		Oct 31, 22	
1	<b>ASSETS</b>		
2	Current Assets		
3	Checking/Savings	\$ 634,528	634,528 Chase
4	Accounts Receivable	274,421	818,492 LAIF
5	LAIF	818,492	<b>\$ 1,453,020</b> Cash & LAIF
6	Bank of NY Trustee Accounts	56,919	
7	Prepaid Expenses	25,454	
8	Inventory	109,315	
9	Total Current Assets	1,919,128	
10	Fixed Assets		
11	Total Fixed Assets	14,112,350	
12	Accumulated Depreciation	(6,663,221)	
13	Net Fixed Assets	7,449,129	
14	<b>TOTAL ASSETS</b>	<b>\$ 9,368,257</b>	
15	<b>LIABILITIES &amp; EQUITY</b>		
16	Liabilities		
17	Current Liabilities		
18	Accounts Payable	\$ 38,999	
19	Other Current Liabilities		
20	Dues to Other Gov't SGPWA	75,583	
21	Customer Deposits	8,786	
22	Current Portion DWR-H Loan	43,208	
23	Current Portion Zion's Bank Loan	87,077	
24	Current Portion 2022 Ford	12,590	
25	Accrued Expenses	24,081	
26	Total Current Liabilities	290,324	
27	Long Term Liabilities		
28	DWR-H Loan Payable (2026)	153,019	
29	Ford Long Term	60,728	
30	RCEDA Loan Payable	300,000	
31	Total Long Term Liabilities	513,748	
32	Total Liabilities	804,072	
33	Total Equity	8,564,185	
34	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 9,368,257</b>	





**Cabazon Water District**  
**Profit & Loss**  
For the Period Ending October 31, 2022

	A	B	C	D=B/C
	FY 22/23			
	Amended			
	Oct-22	Current YTD	Budget	YTD (33%)
1 <b>REVENUES</b>				
2 <b>OPERATING INCOME</b>				
3 Base Rate - Water Bills	\$ 44,240	\$ 177,521	\$ 563,300	32%
4 Commodity Sales	71,175	332,977	757,300	44%
5 DHPO Contract	26,025	98,845	182,500	54%
6 DHPO Capacity Credit	(1,750)	(7,000)	(10,500)	67%
7 Fire Sales - Water Bills	342	2,023	5,600	36%
8 Fees & Charges	5,708	25,088	51,000	49%
9 Basic Facilities Fee	-	33,027	75,200	44%
10 Stand By Fees - Tax Revenue	6,164	10,234	105,900	10%
11 <b>TOTAL OPERATING INCOME</b>	151,903	672,714	1,730,300	39%
12 <b>NON-OPERATING INCOME</b>				
13 Property Taxes	196	560	86,700	1%
14 Cell Tower Lease Income	-	10,900	26,600	41%
15 Miscellaneous Non-Operating Income	79	4,213	-	0%
16 Interest Income	3,562	6,193	7,600	81%
17 <b>TOTAL NON-OPERATING INCOME</b>	3,836	21,865	120,900	18%
18 <b>TOTAL REVENUES</b>	155,739	694,579	1,851,200	38%
19 <b>EXPENSES</b>				
20 <b>PAYROLL</b>				
21 Directors Fees	1,177	6,300	25,000	25%
22 Management & Customer Service - As Amended	20,011	62,556	245,600	25%
23 Field Workers - As Amended	16,684	63,481	202,200	31%
24 Employee Benefits Expense - As Amended	13,484	47,376	154,700	31%
25 Payroll Taxes - As Amended	3,031	11,177	37,300	30%
26 <b>TOTAL PAYROLL</b>	54,387	190,890	664,800	29%
27 <b>OPERATIONAL EXPENSES</b>				
28 Facilities, Wells, T&D				
29 Lab Fees	286	1,873	13,100	14%
30 Meter Testing & Repair	375	475	5,100	9%
31 Utilities - Wells	13,611	50,775	150,400	34%
32 Line R&M Materials - As Amended	9,924	45,253	75,600	60%
33 Well Maintenance	1,068	17,796	40,400	44%
34 Security	1,754	7,626	29,500	26%
35 Engineering Services - As Amended	3,778	14,491	40,000	36%
36 Facilities, Wells, T&D - Other	1,338	7,116	16,600	43%
37 <b>Total Facilities, Wells, T&amp;D</b>	32,133	145,406	370,700	39%
38 Office Expenses				
39 Utilities - Office	2,669	12,728	36,800	35%
40 Water Billing System	216	862	2,400	36%
41 Supplies & Equipment	1,061	2,558	13,200	19%
42 Copier & Supplies	373	1,683	5,500	31%





**Cabazon Water District**  
**Profit & Loss**  
For the Period Ending October 31, 2022

		FY 22/23			
				Amended	
		Oct-22	Current YTD	Budget	YTD (33%)
43	Dues & Subscriptions	\$ 42	\$ 167	\$ 2,500	7%
44	Postage	1,347	3,373	10,600	32%
45	Printing & Publications	-	292	600	49%
46	Computer Services	2,910	12,362	38,400	32%
47	Air Conditioning Servicing	453	1,812	5,500	33%
48	Community Water Systems Alliance (CWSA)	-	250	3,000	8%
49	Office Expenses - Other	-	507	2,100	24%
50	Total Office Expenses	6,402	23,867	120,600	20%
51	Support Services				
52	Financial Audit	2,802	8,484	24,700	34%
53	Accounting	7,371	14,371	42,000	34%
54	Legal Services	356	8,585	63,500	14%
55	Payroll/Bank Service Charge	423	1,804	5,500	33%
56	Website Support - As Amended	204	557	900	62%
57	Insurance	3,141	12,562	37,500	33%
58	Total Support Services	14,296	46,364	174,100	27%
59	Training/Travel	1,865	2,940	10,500	28%
60	Other Fees/SWRCB	-	1,583	9,700	16%
61	Service Tools & Equipment				
62	Shop Supplies and Small Tools	511	1,687	6,300	27%
63	Vehicle Fuel - As Amended	649	1,874	13,050	14%
64	Employee Uniforms	650	650	1,100	59%
65	Safety	581	581	1,800	32%
66	Tractor Expenses/ Maintenance	-	-	3,900	0%
67	Equipment Rental	255	4,720	9,000	52%
68	Service Trucks - R&M	791	3,871	13,800	28%
69	Water Operations On-Call Phones	597	1,729	3,800	45%
70	Total Service Tools & Equipment	4,034	15,112	52,750	29%
71	<b>NON-OPERATING EXPENSES</b>				
72	Loan Interest & Processing Fee	3,237	5,334	12,600	42%
73	Bad Debt Expense	-	-	1,300	0%
74	Miscellaneous	-	-	1,500	0%
75	<b>TOTAL NON-OPERATING EXPENSES</b>	3,237	5,334	15,400	35%
76	<b>TOTAL EXPENSES</b>	119,023	444,225	1,418,550	31%
77	<b>INCOME BEFORE CAPITAL &amp; GSA</b>	<b>36,716</b>	<b>250,354</b>	<b>432,650</b>	<b>58%</b>
78	Capital Projects	31,165	7,273	(285,000)	-3%
79	Debt Service - Principal	(22,588)	(69,546)	(144,000)	48%
80	SGMA / GSA	-	-	(35,000)	0%
81	<b>NET INCOME / (LOSS)</b>	<b>\$ 45,294</b>	<b>\$ 188,081</b>	<b>\$ (31,350)</b>	





**Cabazon Water District**  
**Capital Detail**  
For the Period Ending October 31, 2022

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>Oct-22</b>	<b>Current YTD</b>	<b>FY 22/23 Budget</b>	<b>YTD (33%)</b>
<b>CAPITAL PROJECTS</b>				
1 <b>RESERVE FUNDED</b>				
2 Well & Tank Repairs	\$ -	\$ -	\$ (225,000)	0%
3 Customer Shut-Off Valves	(154)	(154)	(40,000)	0%
4 Meter Replacement	(4,817)	(7,339)	(20,000)	37%
5 <b>TOTAL RESERVE FUNDED PROJECTS</b>	<b>(4,971)</b>	<b>(7,493)</b>	<b>(285,000)</b>	<b>3%</b>
6 <b>GRANT FUNDED</b>				
7 DWR				
8 Isolation Valves	(5,715)	(22,099)	(1,243,000)	2%
9 Grant Funding - DWR	-	-	1,243,000	0%
10 SWRCB				
11 Groundwater Well Improvements	(615)	(5,601)	(499,000)	1%
12 Grant Funding - SWRCB	42,466	42,466	499,000	9%
13 ARPA				
14 Broadway & Main St. Gate Valve	-	-	(100,000)	0%
15 T2, T3, & T4 Recoating	-	-	(500,000)	0%
16 Grant Funding - ARPA	-	-	600,000	0%
17 <b>NET GRANT FUNDED PROJECTS</b>	<b>36,136</b>	<b>14,767</b>	<b>-</b>	<b>0%</b>
18 <b>TOTAL NET COST OF CAPITAL PROJECTS</b>	<b>\$ 31,165</b>	<b>\$ 7,273</b>	<b>\$ (285,000)</b>	

**Total Project Activity Summary**

	<b>Expenses</b>	<b>Funding Received</b>	<b>Total Receivable</b>
<b>Groundwater Well Improvement Project</b>			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(5,601)	-	5,601
Total	\$ (48,067)	\$ 42,466	\$ 5,601
<b>Isolation Valves Project</b>			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	-	33,118
Isolation Valves - FY 23	(22,099)	-	22,099
Total	\$ (55,216)	\$ -	\$ 55,216





**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **FINANCE & AUDIT COMMITTEE MEETING**

### **MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, October 18, 2022 – 5:00 PM

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

Director Terry Tincher - Present  
Director Sarah Wargo - Present  
Michael Pollack, General Manager - Present  
Cindy Byerrum, Financial Consultant - Present  
Evelyn Aguilar, Board Secretary - Present

**\*Note:** This meeting was recorded by the District

### **FINANCE & AUDIT COMMITTEE**

#### **1. Discussion:           FY 22/23 Amended Budget**

- Mrs. Byerrum explained the reasons for the changes to the budget. Some numbers were based off of known amounts, while others were based off assumptions. The following changes were made:
  - Increases:
    - Basic Facilities Fee (revenue)
    - Management & Customer Service
    - Field Workers
    - Payroll Taxes
    - Line R&M Materials



- Website Support
- Decreases:
  - Employee Benefits Expense
  - Engineering Services
  - Vehicle Fuel
- The ending expected loss decreased from ~\$90k to ~\$31k.

**2. Discussion: Finance & Audit Committee Report**

- Balance Sheet
- Profit and Loss Budget Comparison

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase and LAIF balance was \$1,374,841 at month end. The District's total liabilities were approximately \$806,279 at month end.

Profit and Loss: - Year to date is 25% of the year

9. Basic Facilities Fee: These are fees charged for new service connections, meter installations & upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is over budget due to fees collected for 3/4" service on Bonita and 5/8" on Maxine and Bonita.

30. Meters: This account includes the costs of meter repairs & meter testing and expenses will vary throughout the year.

32. Line R&M Materials: This account includes the expenses relating to materials for line repair & maintenance. YTD is at 99% of budget due to bulk purchases to stock up due to shipping delays.

35. Engineering Services: This account includes general engineering services required by the District. YTD is at 13% of budget due to the timing of services.

41. Supplies & Equipment: This account includes the supply & equipment purchases for the District office. YTD expenses will vary depending on timing of purchases.

45. Printing & Publications: This account includes the printing & publication costs for any District notices or reports. YTD is at 49% of budget due to the timing of stand-by charges meeting notices for FY 22-23.

54. Legal Services: This account includes the costs of legal services for the District. YTD will vary depending upon the timing of legal services needed.

56. Website Support: This account includes monthly web hosting costs. The District is paying \$75/month for website hosting services not anticipated in budget that will cause account to be over budget by year-end. YTD is over budget at 71% due to the addition of Navigator Search Service.

63. Vehicle Fuel: This account includes fuel costs for District vehicles. YTD will vary depending on timing of bills received.

64. Employee Uniforms: This account includes employee uniform purchases and reimbursements. YTD will vary depending on timing of bills received.

65. Safety: This account includes safety equipment purchases. YTD will vary depending on timing of bills received.

66. Tractor Expenses/Maintenance: This account includes tractor repair & maintenance expense.

67. Equipment Rental: This account includes equipment rental expenses incurred by the district. YTD is at 50% due to \$2.1K paid for traffic control on Bonita and the timing of rentals. Since the District is now fully staffed, hired traffic control will not be needed as often.



78. Capital Projects: This account includes reserve funded capital projects. See Capital Detail schedule for more information.

As of September 30th, the fiscal year-to-date net income is \$141,132.

#### Capital Detail

3. Well & Tank Repair: This account includes activity for the Bonita Vault Rehabilitation project, which is currently being researched.

4. Customer Shut-Off Valves: This account is for installation of customer shut-off valves. Total project cost is estimated at \$120K spread over the next three years.

5. Meter Replacement: This account is for the Water Meter Replacement Program.

9. Isolation Valves: Includes the Isolation Valves project which is expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

12. Groundwater Well Improvements: Includes the Groundwater Well Improvements project, expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

15. Broadway & Main St. Gate Valve: Includes the Broadway & Main Gate Valve, anticipated to be 100% grant funded.

16. T2, T3, & T4 Recoating: Includes Tank Recoating for T1, T2 & T4, anticipated to be 100% grant funded.

- GM Pollack stated that staff will begin tracking outstanding balances on water accounts to find out how much potential revenue is not being received due to customers not paying their water bills.

#### PUBLIC COMMENT

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**3. Finance & Audit Committee District Payables Review and Approval/Signing** (done after adjournment)

#### ADJOURNMENT

Meeting adjourned at 5:27 PM on Tuesday, October 18, 2022

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Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

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**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**

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**Teleconference:**

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Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, October 18, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Taffy Brock - Present  
Director Terry Tincher - Present  
Director Diana Morris - Present  
Director Alan Davis - Present  
Director Sarah Wargo - Present

Michael Pollack, General Manager - Present  
Jonathan Abadesco, Auditor - Present  
Cindy Byerrum, Financial Consultant - Present  
Evelyn Aguilar, Board Secretary - Present

**Note:** This meeting was recorded by the District

**CONSENT CALENDAR**

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**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of September 20, 2022
- b. Regular Board Meeting Minutes and Warrants of September 20, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

**2. Warrants – None**

**3. Awards of Contracts – None**

**Motion to approve following consent calendar item(s)**

- a. Finance and Audit Committee Meeting Minutes and Warrants of September 20, 2022
- b. Regular Board Meeting Minutes and Warrants of September 20, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

**made by Director Davis and 2<sup>nd</sup> by Director Tincher**

**Director Brock – Aye**

**Director Tincher - Aye**

**Director Morris - Aye**

**Director Davis - Aye**

**Director Wargo - Aye**

**UPDATES**

**1. Update:                                      Community Action Committee Update  
(by Director Morris and Director Davis)**

- The Community Center had an event on the date of the scheduled CAC meeting, and no other meeting location could be found.
- The next meeting is planned to take place sometime after the New Year, and the frequency may change from monthly to every 2 or 3 months.

**2. Update:                                      San Gorgonio Pass Regional Water Alliance Update  
(by Director Morris and Director Brock)**

- Nothing to report.

**3. Update:                                      CWD Operations Report  
(by GM Pollack)**

- GM Pollack shared updates since the last meeting:
  - Met with the Cindy Byerrum regarding the budget.
  - Met with Best Best & Kreiger, the District's legal consultants. They discussed DHPO's contract and how the end of the contract will impact the District.
  - DHPO's meter was tested. No recalibration was needed.
  - Discussions of replacing the Bonita PRV station took place with staff and Engineering.
  - The bids for the Isolation Valve project were received. Borden Construction was the lowest bidder.
  - The meter replacement program is ongoing.
  - Maintenance of hydrants and air vacs, along with the repainting of assets is taking place.
  - 2 main leaks and 1 service leak were repaired.
  - A new mobile meter reading program is being used. IT is looking into having meter reads time-stamped.



- Met with Victor Diaz regarding the proposed development on and along east Bonita. A rough estimate of the cost is over \$500k.
- Weed abatement was completed at the center divider on Main St.

### **NEW BUSINESS**

**1. Discussion/Action: Report of the Audited Financial Statements for FY 2021/2022 as presented by Fedak & Brown LLP**

- Mr. Abadesco presented the financial statements to the Board. The Board had no questions.

**\*No action was taken. The Board thanked Mr. Abadesco for his presentation.**

**2. Discussion/Action: Amend FY 2022/2023 Budget**

- Mrs. Byerrum explained the changes that were discussed during the FAC meeting.

**Motion to approve the 2022/2023 Amended Budget made by Director Tincher and 2<sup>nd</sup> by Director Morris**

**Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye**

**3. Discussion/Action: Customer Concern: Peach St. – Victoria Burke**

- Ms. Burke stated that her bill dropped down to \$40 this most recent month. Ms. Burke said that she has Ring camera footage of the meter reader passing her house without reading her meter and that in a more recent video, the worker was rude and unprofessional. GM Pollack said that if she has an issue with her bill in the future, she can contact him so he can do an investigation. He also said that payment arrangements could be set up for her current outstanding balance. Directors Wargo and Morris asked to view the video footage that was mentioned, but there was an issue with the audio. Ms. Burke said she would email the videos to GM Pollack.

**\*No action was taken.**

**4. Discussion/Action: Trunk or Treat – Request to use the Cabazon Water District parking lot – Victoria Burke**

**Motion to accept the request made by Victoria Burke to use the Cabazon Water District parking lot for Trunk or Treat on Thursday, October 27 at 6:00 PM made by Director Davis and 2<sup>nd</sup> by Director Tincher**

**Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye**



**5. Discussion/Action: Little Free Library – Proposal to install community access item in front of the Cabazon Water District office – Victoria Burke**

- Ms. Burke stated that she would like to have a “Little Free Library” installed in front of the Cabazon Water District office and believed she needed permission from the Board. Mickey Valdivia from the County of Riverside was in the public and said that he could assist with the matter.

**\*No action was taken.**

**6. Discussion/Action: Unit #004: 2016 Ford Fiesta use for meter reading**

- Director Davis asked why the Ford Fiesta was not being used for meter reading and said that that was the main reason for the purchase of the vehicle. GM Pollack said that it is being used, and that since there are 3 field workers, the trucks are also being used. He also said that the car is not suitable for rough terrain, so the trucks need to be used to reach several properties.
- Director Wargo stated that the Board could not go into the details of day-to-day operations, but they wanted to bring this matter up since the main purpose of the purchase of the car was to be used for meter reading.

**\*No action was taken.**

**OLD BUSINESS**

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Mickey Valdivia introduced himself, Robert Ybarra, and Ron Duncan as Directors of the San Geronio Pass Water Agency. He said that the SGPWA is expanding their footprint to small agencies that need assistance. He shared that the backbone pipeline is in the Engineering phase, and that they are currently looking into funding.
- Mr. Valdivia also works with the County of Riverside and said that the ARPA agreement was ratified at the County's Board meeting earlier that day.
- Director Duncan attended the meeting virtually, and echoed what Director Valdivia said. He also welcomed Michael Pollack as General Manager.

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- **Suggested agenda items from Board Members.**



**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Morris said that since there hasn't been many updates during the CAC meetings, it might be a good idea to reduce the amount of those meetings that Directors attend to reduce the spending of District funds.
- The Board thanked GM Pollack again for all of his hard work.

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. Collaborative Agencies Meeting at Beaumont Unified School District – Nov. 2, 2022, 5:00 pm
- b. Finance & Audit Workshop – Tuesday, Nov. 15, 2022, 5:00 pm
- c. Regular Board Meeting – Tuesday, Nov. 15, 2022, 6:00 pm
- d. San Geronio Pass Regional Water Alliance Meeting – Monday, Jan. 23, 2023, 5:00 pm
- e. Community Water Systems Alliance Meeting – TBD – 2023
- f. Community Action Committee Meeting – TBD – 2023
- g. Personnel Committee – TBD

**ADJOURNMENT**

Motion to adjourn at 7:07 PM made by Director Morris and 2<sup>nd</sup> by Director Tincher

Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye

Meeting adjourned at 7:07 PM on Tuesday, October 18, 2022

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Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*



## **RESOLUTION NO. 04-2021**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361**

WHEREAS, the Cabazon Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the District’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.




Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).


Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Cabazon Water District this 16th day of November 2021, by the following vote:

AYES: DIRECTOR SANDERSON, DIRECTOR MORRIS, DIRECTOR TINCHER, DIRECTOR WARGO, DIRECTOR LYNK  
NOES: NONE.  
ABSENT: NONE.  
ABSTAIN: NONE.

BY:   
Sarah Wargo  
Vice Board Chair  
Cabazon Water District  
Board of Directors

ATTEST:   
Evelyn Aguilar  
Board Secretary  
Cabazon Water District



## New Business

### 1. Discussion/Action Item:

[TAB 1]

Award of Contract for Isolation Valve Improvement  
Project; Borden Excavating INC

### Attachments:

1. Borden Excavating INC Bid



CABAZON WATER DISTRICT  
CABAZON, CALIFORNIA

**BIDDING DOCUMENTS**

FOR THE  
ISOLATION VALVE IMPROVEMENT PROJECT

**A. INSTRUCTIONS TO BIDDERS**

**1. Responsible Bidders**

Bidders are advised that in selecting the Contractor, Owner reserves the right to consider the financial responsibility and general competency of each Bidder, his trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract, as well as his reputation within the industry. Owner expects each Bidder to fully and truthfully disclose all information required of the Bidder by the Bidding Documents. Each Bidder must be properly licensed and must sign and submit with his bid proposal the Bidder's Statement of Experience, Bidding Sheets, and Certified Data Sheet. Please note that similar information is required in said Bidder's Statement of Experience with respect to any proposed subcontractors (Not required for materials only proposal).

**2. Completion of Bid Proposal and Supporting Documents**

Bidder shall submit his bid proposal on the forms contained within these Bidding Documents (Bid Proposal Packet) provided with the Contract Documents issued by Owner or Owner's representative directly to Bidder. Owner will not accept bid proposals submitted on forms other than those contained within said Bid Proposal Packet included in the Contract Documents. Any addenda or bulletins issued prior to the bid shall be incorporated into the bid proposal and shall be evidenced by Bidder's inclusion of the signed acknowledgement of receipt for each addendum or bulletin with Bidder's submitted bid proposal.

Bidder shall complete the attached bid proposal and supporting documents including any addenda or bulletins issued before receipt of bids and public opening of same together with Statement of Experience (not required for materials only proposal), Bid Schedule, Certified Data, Certified Worker Craft and Classification, Certification of Bidder's Work Site Inspection, Statement on Bonds and Insurance, Certification of Bidding Documents, Non-Collusion Declaration, Public Works Contractor Registration Certification, Iran Contracting Act Certification, Executive Order N-6-22 Certification, and Bid Proposal Guarantee.

Pursuant to Labor Code sections 1725.5 and 1771.1, no bid will be accepted nor any contract entered into without proof of Bidder's and subbidders' current registration with the Department of Industrial Relations. Bidder shall sign and submit with its bid the Public Works Contractor Registration Certification on the form provided, attesting to the facts contained therein. Failure to submit this form may render the bid non-responsive. Each Bidder shall provide the Public Works Contractor Registration Number for each listed subbidder in the space provided in the listing of subbidders.

**Bidder shall complete each blank on each page. Each entry within the Bid Schedule(s) shall be printed by hand in blue or black ink, and each entry on remaining forms shall be completed by hand or typewritten; forms shall be signed in accordance with Item A.4 herein. The completed forms shall be without alterations, erasures, or interlineations. Bidder shall correct errors by striking or lining out mistakes and entering and initialing corrections immediately thereafter. Unless otherwise provided in the Supplemental Instructions to Bidders, Owner will not consider any bid proposal which does not include bids on all bid items set forth in the Bid Schedule(s). Owner will not consider alternative proposals unless they are called for by these instructions or the supplemental instructions appearing in the Bidding Documents themselves.**



Owner may, at its sole discretion, reject any bid to which the Bidder has added conditions, limitations, provisions, or any alterations or interlineations. Owner may also, at its discretion, reject any bid for which the Bidder has failed to supply all requested information or has misrepresented any such information or any matter whatever. Pursuant to Business and Professions Code Section 7028.15, Owner will consider non-responsive and reject any bid submitted by a Contractor not licensed as required by law.

**3. Omissions and Discrepancies**

Should a Bidder find purported discrepancies in, or omissions from the Special Requirements, Basic Specifications, Construction and Standard Drawings, or other documents bound herein, or should Bidder be in doubt as to their meaning, Bidder shall **immediately** notify Owner in writing. Owner may then send written instructions or notification to all Bidders.

**4. Signature and Seal**

If the bid proposal is made by an individual, it shall be signed and his full name and his address shall be given; if it is made by a partnership, it shall be signed with the partnership name by one of the partners, who shall sign his own name and, in addition, the name and address of each partner shall be given; if it is made by a corporation, the name of the corporation shall be signed by its duly authorized officer, or officers, attested by the corporation seal, and the names and titles of all current officers of the corporation shall be given.

**5. Bid Proposal Guarantee**

Each bid proposal shall be accompanied by cash, a certified or cashier's check, or bid bond issued by a surety or sureties admitted in and regulated by the State of California and further, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570 (bid bond shall be submitted on the form attached herein or on an equivalent form approved by Owner), or equivalent substitution in lieu of a bond as authorized by Civil Procedure Code Section 995.710, for an amount not less than 10% of the maximum amount bid.

Said check, bond, or substitute shall be made payable to the Owner and shall be given as a guarantee that the Bidder will enter into the Contract described in the Notice Inviting Bids herein if awarded the Work. By submitting a bid proposal, each Bidder agrees that its failure to enter the Contract if awarded the Work would result in damage to the Owner and that it would be impracticable or extremely difficult to ascertain the actual amount of that damage. For this reason, each Bidder agrees that the Owner may retain the bid proposal guarantee as liquidated damages if the Bidder is awarded the Work but fails to or refuses to timely enter the Contract.

**6. Packaging and Delivery of Bid Proposal and Guarantee**

Once the bid proposal and supporting documents herein have been completed and signed as set forth above, they shall be placed, along with the bid proposal guarantee and any proposed sketches and brochures required by these instructions, in an envelope, sealed and addressed, and delivered or mailed, postage prepaid, to:

**Street Address**

**Mailing Address**

**Cabazon Water District  
14618 Broadway Street  
Cabazon, CA 92230**

**P. O. Box 297  
Cabazon, CA 92230**

Said envelope shall also contain the following in the lower left-hand corner thereof:

Bid Proposal of \_\_\_\_\_ (Bidder's Name)

for \_\_\_\_\_ (Project Name Appearing on Cover Sheet)



No consideration shall be given by the Owner to bid proposals received after the date and time set by the Notice Inviting Bids herein for the opening of bids.

**7. Withdrawal of Bid Proposal**

Any Bidder may, without prejudice, withdraw his bid proposal at any time prior to the date and time set by the Notice Inviting Bids herein for the opening of bids; provided that any request to withdraw is made in writing and duly executed by the Bidder or the Bidder's duly authorized representative and delivered to the Owner at the address set forth in Instruction 6 herein. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the Bidder requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in Instruction 8 herein.

**8. Modification of Bid Proposal**

Any Bidder who may wish to modify the bid proposal previously submitted by him may do so only by (a) following the withdrawal procedure set forth in Instruction 7 hereof prior to the date and time set by the Notice Inviting Bids herein for the opening of bids, and (b) submitting a substituted bid proposal which conforms to the requirements set forth in Instruction 1, 2, 4, 5, and 6 hereof. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the one requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in this Instruction 8.

**9. Opening and Awarding of Bids**

All bid proposals shall be publicly opened and read at the time and place set forth in the Notice Inviting Bids herein. Bidders and their authorized representatives are invited to be present. The award, if made, will be made within 60 days of the opening. The Owner's policy is to award to the lowest responsible Bidder submitting a responsive bid who can comply with the projected delivery and/or completion schedules. However, the Owner reserves the right to reject any and all bids, to waive any irregularity, or to award the subject Contract to other than the lowest Bidder. Owner may, at its sole discretion, disregard any added conditions, limitations, provisions, or any interlineations or alterations. Notice of Award shall be made to a successful Bidder in writing and mailed to the address as set forth on the signature page of the Bidding Documents.

In the event there are unit price bid items in a bidding schedule and the "amount" indicated for a unit price bid item does not equal the product of the unit price and quantity, the unit price shall govern and the amount will be corrected accordingly. However, if the amount set forth as a unit price is ambiguous, illegible or uncertain for any cause, or is omitted, or is the same amount as the entry in the item cost column, then the amount set forth in the item cost column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price. In the event there is more than one bid item in a bidding schedule and the total indicated for the schedule does not agree with the sum of the prices bid on the individual items, the prices bid on the individual items shall govern and the total for the schedule will be corrected accordingly. Where applicable, in case of discrepancy between the written price and the numerical price, the written price shall prevail.

**10. Return of Proposal Guarantees**

Bid proposal guarantees will be returned to unsuccessful bidders within 60 days from the date that the Contract is awarded to the successful bidder.

**11. Bond(s) and Certificates Required of Successful Bidder**

The successful Bidder shall, upon receipt of notice of acceptance of his bid, promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a contract performance bond in an amount of not



less than 100% of the total bid price, conditioned upon faithful performance by said Bidder of all requirements under the Contract.

In addition, the successful Bidder shall promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a payment bond (not required for materials only proposal) in an amount of not less than 100% of the total bid price, conditioned upon payment in full of the claims of all persons performing labor upon or furnishing materials to be used in or furnishing appliances or power contributing to the Work to be performed under the Contract.

Owner may request the successful Bidder submit a certified copy of the certificate of authority of the surety insurer issued by the California Insurance Commissioner and to submit copies of the surety insurer's most recent quarterly and annual statements filed with the Department of Insurance pursuant to California Insurance Code, Section 900, et seq.

The successful Bidder shall also furnish Certificates of Insurance as evidence of coverage in accordance with the Contract Appendix.

All bonds shall be subject to the approval of the Owner, and shall be submitted on the forms provided in the Contract section of the Contract Documents. All Certificates of Insurance shall be subject to the approval of the Owner and shall be submitted on the forms provided in the Contract section of the Contract Documents.

## **12. Execution of the Contract**

The Bidder to whom award is made shall execute a written contract with the Owner on the form of Contract provided herein (which shall incorporate by reference the Proposal, addenda or bulletins issued before receipt of bids and public opening of same, Bidder's Statement of Experience (not required for materials only proposal), Bidding Sheet, Certified Data Sheet, Special Requirements, Basic Specifications, and Construction and Standard Drawings), together with the Labor Code Certification (not required for materials only proposal) therein, and furnish good and approved bond(s) and Certificates of Insurance as required in the preceding paragraph within 10 days from the date of mailing the Notice from the Owner to the Bidder, as set forth above, of the acceptance of his proposal.

No bid proposal shall be considered binding upon the Owner until the Contract has been executed. Failure or refusal by the successful Bidder to so enter into a Contract, as herein provided, or to conform to any of the stipulated requirements in connection therewith, shall be just cause for the annulment of the award and the retention by the Owner of the bid proposal guarantee. If the successful Bidder refuses or fails to execute the Contract, the Owner may award the Contract to the Bidder whose bid proposal is next most acceptable to said Owner; and such Bidder shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made will be required, before the Contract is finally executed, to furnish evidence of its corporate existence and of the authority of the officer signing the Contract and bond for the corporation to so sign.

## **13. Withheld Contract Funds**

Bidder is advised that Contractor, at his request and expense and in accordance with Section 22300 of the California Public Contract Code, will be permitted to substitute securities equivalent to monies withheld by Owner to insure performance under the Contract. Alternatively, the Contractor may request to have earned retentions paid directly to the escrow agent in accordance with Public Contract Code Section 22300. Refer to Section 30 of the Contract Appendix and the Escrow Agreement for Security Deposits in Lieu of Payment Retention included within the Contract section of the Contract Documents.



**B. BIDDER'S PROPOSAL WITH SUPPORTING DOCUMENTS**

TO THE PRESIDENT OF THE BOARD OF DIRECTORS, CABAZON WATER DISTRICT, CABAZON, CALIFORNIA (Owner):

**1. Proposal**

The undersigned proposes to construct, furnish and install, or furnish only the components or items as set forth in the Bidding Documents for ISOLATION VALVE IMPROVEMENT PROJECT.

In submitting this Proposal, the undersigned declares that he has read the Notice Inviting Bids, the Instructions to Bidders, the unexecuted Contract, and all other documents incorporated by reference, including the Special Requirements, the Basic Specifications, and the Construction and Standard Drawings and that he has inspected the Work site.

In exchange for consideration of this Proposal by the Owner, the Bidder agrees that if his bid is accepted by the Owner, the Bidder shall execute said Contract, construct, furnish and install, or furnish the items set forth in this Proposal and required by the Contract, Special Requirements, Basic Specifications, and Construction and Standard Drawings (all within the time provided), and shall accept as full payment the prices set forth in the Bid Schedule(s).

The Bidder further agrees that he shall execute such Contract within ten days from the date of mailing to him written notice of the Owner's acceptance of this proposal, that within the same time he shall furnish performance and payment bonds\*, along with required certificates of insurance, and that upon failure to do so within said time, the proposal guaranty shall become the property of the Owner as liquidated damages for such failure or refusal, and shall be deposited as moneys belonging to the Owner; provided that if said Bidder executes the Contract and furnishes the required performance and payment bonds\* and certificates of insurance within the time aforesaid, his proposal guaranty shall be returned to him within ten days thereafter.

In submitting a bid to a public body, the Bidder offers and agrees that if the bid is accepted, it will assign to the Owner all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the Bidder pursuant to the bid. Such assignment shall be made and become effective at the time the Owner tenders final payment to the Contractor, without further acknowledgment by the parties.

\*Payment bond not required for materials only proposal.



2. **Statement of Experience\***

a. Bidder

Each Bidder (Contractor) shall list, in addition to name and address, the type of work in which it is qualified, and its years of experience in that type of work. Bidder (Contractor) shall perform Work in excess of fifty percent (50%) of the total bid.

Name: Borden Excavating INC

Address: 1014 2nd St. Calimesa, CA

Contractor License No.: 741879 Class: A

Type of Work: Pipeline

Years of Experience: 20

DIR Registration No.: 1000001975 (also complete certification form herein)

b. Bidder Projects

Each Bidder (Contractor) shall furnish work record for Bidder (Contractor), listing at least four (4) projects similar to the type of work specified that the Bidder has completed within the past three (3) years. Responses shall be full and explicit.

1) Project Name: 2021 CIP Water Pipeline Replacement

Contract Amount: \$3,555,000.00 Date Completed: 08/15/22

Type of Work: Pipeline, Valve, and service replacement

Owner (Name, Address, & Phone): City of Redlands, Goutam K. Dobey, P.E.

35 Cajon St, Redlands, CA 92373 909-798-7584

Engineer (Name, Address, & Phone): Same

Person in Charge of Project (Name, Phone & Email): Same

2) Project Name: Calimesa Boulevard 24" Recycled Water Pipeline

Contract Amount: \$4,047,174.00 Date Completed: 10/20/22

Type of Work: Pipeline, Valve, and service replacement

Owner (Name, Address, & Phone): Yucaipa Valley Water District, Dustin Hochreiter

12770 2nd St, Yucaipa, CA 92399 909-797-5118

Engineer (Name, Address, & Phone): Same

Person in Charge of Project (Name, Phone & Email): Same

\* Not required for materials only proposal



2. **Statement of Experience\*** (Continued)

b. **Bidder Projects** (Continued, attach additional sheets if necessary)

3) Project Name: 2019 CIP Water Pipeline Replacement

Contract Amount: \$9,404,909.00 Date Completed: 05/31/22

Type of Work: Pipeline, Valve, and service replacement

Owner (Name, Address, & Phone): City of Redlands, Goutam K. Dobey, P.E.

35 Cajon St, Redlands, CA 92373 909-797-5118

Engineer (Name, Address, & Phone): Same

Person in Charge of Project (Name, Phone & Email): Same

4) Project Name: 16-Inch Wildwood Water

Contract Amount: \$477,477.00 Date Completed: 03/05/21

Type of Work: Pipeline, Valve, and service replacement

Owner (Name, Address, & Phone): Yucaipa Valley Water District, Dustin Hochreiter

12770 2nd St, Yucaipa, CA 92399 909-797-5118

Engineer (Name, Address, & Phone): Same

Person in Charge of Project (Name, Phone & Email): Same

5) Project Name: \_\_\_\_\_

Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone & Email): \_\_\_\_\_

\* Not required for materials only proposal



2. Statement of Experience\* (Continued)

c. Bidder's Principals and Key Personnel (attach additional sheets if necessary)

If Bidder (Contractor) has less than 5 years' experience in the type of work specified, it shall list the work experience for principals and key personnel to demonstrate that Bidder (Contractor) has sufficient work experience to warrant consideration for award; Owner will determine whether Bidder (Contractor) has sufficient work experience to meet the 5 years' work experience requirement.

1) Name: N/A

Address: N/A

Type of Work: N/A Years of Experience: N/A

Capacity (Title): N/A

2) Name: N/A

Address: N/A

Type of Work: N/A Years of Experience: N/A

Capacity (Title): N/A

- d. Has Bidder been involved in litigation with any owner of any project within the last 10 years?  
No. If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

N/A

- e. Bidder is advised that it may be required to submit a signed financial statement, financial data, or other information and references sufficiently comprehensive to permit an appraisal of its current financial condition prior to award of Contract. Said statement, data, or information may be considered in selecting the successful Bidder.

\* Not required for materials only proposal



2. **Statement of Experience\*** (Continued)

- f. Each Bidder (Contractor), at its option, may provide pertinent data or other information which may help Owner properly evaluate bid proposal.

N/A

\* Not required for materials only proposal



2. **Statement of Experience\*** (Continued)

g. **List of Subbidders** (copy and attach additional sheets if necessary)

Each Bidder (Contractor) shall list the name and address of each subbidder (subcontractor) who will perform work in excess of one-half of one percent (1/2%) of the total bid amount. Attach additional sheets if necessary. State the subbidders' names, addresses, contractor license information, DIR public works contractor registration number, and the portion of Work to be performed by each. Only one subbidder shall be listed for each specific portion of the Work. Subbidders' experience shall be included in Section B.2.h herein.

If Bidder fails to specify a subbidder for a portion of Work to be performed in excess of one-half of one percent of the Contractor's total bid amount, the Contractor agrees, pursuant to Section 4106 of the California Public Contract Code, that the Contractor is fully qualified to perform that portion, and will perform such portion of the Work.

1) Subbidder Name: N/A  
Address: N/A  
Contractor License No.: N/A Class: N/A  
Type of Work: N/A Years of Experience: N/A  
DIR Registration No.: N/A

2) Subbidder Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_

3) Subbidder Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_

4) Subbidder Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_

\* Not required for materials only proposal



h. Subbidder Experience (copy and attach for each subbidder, two pages)

Subbidder Name: \_\_\_\_\_

1) Subbidder Projects:

Bidder (Contractor) shall furnish work record for subbidder (subcontractor) listing at least two (2) projects each that the subbidders have completed within the past three (3) years. Responses shall be full and explicit.

a) Project Name: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

b) Project Name: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

\* Not required for materials only proposal



2. **Statement of Experience\*** (Continued)

h. **Subbidder Experience** (Continued, copy and attach for each subbidder)

Subbidder Name: \_\_\_\_\_

- 2) Subbidder's Principals and Key Personnel (use reverse side or attach additional sheets if necessary)

If any subbidder (subcontractor) has less than 5 years' experience in the type of work indicated, it shall list the work experience for principals and key personnel to demonstrate that subbidder (subcontractor) has sufficient work experience to warrant consideration for award; Owner will determine whether subbidder (subcontractor) has sufficient work experience to meet the 5 years' work experience requirement.

a) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

b) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

- 3) Has subbidder been involved in litigation with any owner of any project within the last 10 years? \_\_\_\_\_. If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Not required for materials only proposal



**3. Supplemental Instructions to Bidders**

- a. Bidder shall submit a cost for each bid and subbid item. If award is made, Owner will award the Work to a single Bidder; however, Owner reserves the right to withhold award on certain bid items.
- b. All Work under these Contract Documents shall be completed in accordance with the Contract Completion Schedule.
- c. Bidder shall be licensed in accordance with the California Contractors State License Law of the Business and Professions Code and shall have a minimum of 5 years' experience in the type of work specified. Subbidders, if any, shall also be licensed in accordance with the same law and shall also have a minimum of 5 years' experience in the type of work specified.
- d. Bidder shall visit and inspect the Work site and complete Certification of Bidder's Work Site Inspection to verify same.



#### 4. Bid Schedule

The undersigned hereby proposes to furnish all labor, materials, equipment and methods necessary for constructing all Work specified, all in strict accordance with these Contract Documents, at the bid prices and the Completion Date set forth hereafter. The undersigned also acknowledges that all bid prices include sales tax and all other applicable taxes and fees. The costs for any work shown or required in the Contract Documents, but not specifically identified as a bid line item are to be included in the related bid line items and no additional compensation shall be due to Contractor for the performance of the Work. The estimated quantities for unit price items are for purposes of comparing bids only and Owner makes no representation that the actual quantities of Work performed will not vary from the estimates. Final payment shall be determined by Owner from measured quantities of Work performed based upon the unit price.

#### BID SCHEDULE ISOLATION VALVE IMPROVEMENT PROJECT

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
101	Furnish bonds, insurance, and management.	1	L.S.	N/A	\$ <u>5,000.00</u>
102	Mobilization of labor, equipment, and materials (not to exceed 3% of total bid).	1	L.S.	N/A	\$ <u>8,770.00</u>
103	Demobilization of labor, equipment, and materials (not to exceed 3% of total bid).	1	L.S.	N/A	\$ <u>5,000.00</u>
104	Allowance for Encroachment Permit from Riverside County Transportation Department, including Traffic Control Plans per WATCH Manual for approval.	1	L.S.	PRESET (DO NOT CHANGE)	<u>\$15,000</u>
105	Furnish trench protection in accordance with Cal/OSHA Standards for all trenches greater than 5' deep.	1	L.S.	N/A	\$ <u>500.00</u>
106	Furnish utility verification (potholing) at all valve locations and providing pothole report to the District.	1	L.S.	N/A	\$ <u>44,000.00</u>
107	Furnish and install thrust block shear ring per Detail, Sheet 2, on 4" pipeline, as required for pipe restraining and as directed by District.	1	EA	\$ <u>200.00</u>	\$ <u>200.00</u>
108	Furnish and install thrust block shear ring per Detail, Sheet 2, on 6" pipeline, as required for pipe restraining and as directed by District.	28	EA	\$ <u>200</u>	\$ <u>5,600.00</u>



**BID SCHEDULE  
ISOLATION VALVE IMPROVEMENT PROJECT**

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
109	Furnish and install thrust block shear ring per Detail, Sheet 2, on 8" pipeline, as required for pipe restraining and as directed by District.	50	EA	\$ <u>200</u>	\$ <u>10,000.00</u>
110	Furnish and install thrust block shear ring per Detail, Sheet 2, on 10" pipeline, as required for pipe restraining and as directed by District.	10	EA	\$ <u>200.00</u>	\$ <u>2000.00</u>
111	Furnish and install thrust block shear ring per Detail, Sheet 2, on 12" pipeline, as required for pipe restraining and as directed by District.	10	EA	\$ <u>200.00</u>	\$ <u>2000.00</u>
112	Furnish and install thrust block shear ring per Detail, Sheet 2, on 16" pipeline, as required for pipe restraining and as directed by District.	6	EA	\$ <u>200.00</u>	\$ <u>1,200.00</u>
113	Furnish and install 4" flanged gate valve per Std. Dwg. W109.	1	EA	\$ <u>6,000.00</u>	\$ <u>6,000.00</u>
114	Furnish and install 6" flanged gate valve per Std. Dwg. W109.	32	EA	\$ <u>6,000.00</u>	\$ <u>192,000.00</u>
115	Furnish and install 8" flanged gate valve per Std. Dwg. W109.	49	EA	\$ <u>7,070.00</u>	\$ <u>346,430.00</u>
116	Furnish and install 10" flanged gate valve per Std. Dwg. W109.	12	EA	\$ <u>8,500.00</u>	\$ <u>102,000.00</u>
117	Furnish and install 12" flanged gate valve per Std. Dwg. W109.	7	EA	\$ <u>11,500.00</u>	\$ <u>80,500.00</u>
118	Furnish and install 16" flanged butterfly valve per Std. Dwg. W110.	4	EA	\$ <u>19,700.00</u>	\$ <u>78,800.00</u>
119	Install 8" flanged butterfly valves instead of 8" flanged gate valves per potholing report measurements, as directed by District (the incremental cost difference over Bid Item No. 115).	16	EA	\$ <u>100.00</u>	\$ <u>1,600.00</u>
120	Furnish and install new ductile iron tee per Construction Drawings as needed for valve installation.	3	EA	\$ <u>2,200.00</u>	\$ <u>6,600.00</u>



**BID SCHEDULE  
ISOLATION VALVE IMPROVEMENT PROJECT**

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
121	Furnish and install new ductile iron cross per Construction Drawings as needed for valve installation.	4	EA	\$ <u>2,200.00</u>	\$ <u>8,800.00</u>
122	Furnish and place asphalt concrete pavement patch in accordance with Riverside County Standard Drawing No. 818 and RCTD permit, including striping as required for construction (3" AC over 6" AB, minimum).	1	L.S.	N/A	\$ <u>70,000.00</u>
123	Allowance for all other items not included in the bid items required for a complete and functional project in compliance with the Contract Documents.	1	L.S.	PRESET (DO NOT CHANGE)	\$ <u>40,000</u>
124	Furnish and install one (1) 4' x 6' project sign near District office, as directed by District.	1	EA	\$ <u>1,000.00</u>	\$ <u>1,000.00</u>
125	All costs associated with State requirements, including, but not limited to, reporting, field inspection, and audits.	1	L.S.	N/A	\$ <u>1,000.00</u>

TOTAL BID (Sum of Bid Items 101 through 125):

One Million Thirty Four Thousand Dollars and No Cents Dollars \$ 1,034,000.00  
(words) (figures)

Bidder hereby acknowledges that all bid prices include any amounts payable by Owner for taxes which may result from this proposal.

**Bidder's Authorized Representative**

  
Signature

Bryce Borden

Name (Print)

Vice President

Title (Print)



**5. Contract Completion Schedule**

a. Contract Completion Schedule

Contractor will be advised of award, if made, immediately following Owner's regular scheduled Board meeting (telephone conversation with letter confirmation). Contract Work shall be complete within 365 calendar days after date of Notice to Proceed.

b. Liquidated Damages

Contractor is advised that "Liquidated Damages" of \$1,000.00 per calendar day may be assessed for each calendar day that the Work remains incomplete following the date(s) established by the Contract Completion Schedule, as adjusted for due cause by Change Order.



**6. Certified Data**

In the blanks provided, fill in the required Certified Data relating to the Bidder's Proposal.

a. Manufacturer of Gate Valves  
Clow, Mueller

---

b. Manufacturer of Butterfly Valves  
Pratt, Mueller

---

c. Manufacturer of Ductile Iron Fittings  
Sigma, Tyler, Star

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7. **Certified Worker Craft and Classification**

Bidder hereby states that the bid proposal has been based on the worker craft and classification set forth below and the Work will be performed by personnel within these classifications unless Bidder specifically requests change in writing and Owner approves same in writing.

	Work*	Craft	Classification
<b>Examples:</b>			
	Steel Tank Work	Operating Engineer	Group B-Crane Operator
	Electrical Work	Electrician	Cable Splicer
	Plant Work	Roofer	Helper
a.	Piping	Pipeline	Pipelayer
b.	Piping	Pipeline	operator
c.			
d.			
e.			
f.			
g.			
h.			
i.			
j.			
k.			
l.			
m.			

\* Designate Type of Work, i.e. Earthwork, Concrete Work, Electrical Work, Mechanical Work, Pump Work, Plant Work, Tank Work, Fencing, Painting, Piping



**8. Certification of Bidder's Work Site Inspection**

I certify that I have visited and inspected the Work sites on the following dates:

<u>Site</u>	<u>Date(s) Visited</u>
Sites shown on Sheet 3 of the Construction Drawings	<u>09/27/22</u>

I also certify that I am familiar with local conditions which may affect the performance of the Work and propose to perform the Work generally as follows:

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**Bidder's Authorized Representative**

  
Signature

Bryce Borden

Name (Print)

Vice President

Title (Print)



**9. Statement on Bonds and Insurance**

- a. Names and addresses of all members of partnership or names and titles of all corporate officers:

Shaun Borden, 1000 2nd St. Calimesa, CA

Bryce Borden, 1014 2nd St. Calimesa, CA

- b. The Bidder declares that the surety or sureties named below have agreed to furnish bonds in the aggregate amounts set forth in the Instructions to Bidders, in the event the Contract is awarded on the basis of this proposal.

Name(s) and address(es) of surety or sureties agreeing to furnish bond

U.S. Specialty Insurance Company

24800 Chrisanta Drive, Suite 160 Mission Viejo, CA 92691

- c. The Bidder declares that the insurers named below have reviewed the insurance requirements set forth in the Contract Appendix (Section 8. Insurance) and have agreed to furnish all insurance specified.

Name(s) and address(es) of insurers agreeing to insurance coverage

SIP Insurance Services, 750 The City Dr. S | Ste 450 Orange, CA 9286



10. Certification of Bidding Documents

The Bidder hereby declares and certifies under penalty of perjury that the foregoing statements and all of Bidder's Proposal and Supporting Documents herewith submitted are accurate and correct.

BIDDER

Name: Borden Excavating Inc

Address: 1014 2nd St.  
Calimesa, CA 92320

Email: Bryce@BEI.BID

Telephone: 909-528-9140

By: Bryce Borden  
(Authorized Representative, Written Signature)

Bryce Borden  
(Authorized Representative, Typed or Printed Name)

Title: Vice President  
[Individual, Partner, Corporate Officer (Title)]

Federal Tax Identification Number or Social Security Number: [REDACTED]

Corporation organized  
under the laws of the  
State of: CA

CALIFORNIA CONTRACTOR'S LICENSE:

Class A

(Class A or Class C-34 is required)

(Corporate Seal)

Number 741879

Expiration Date 6/30/23

NOTARY

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

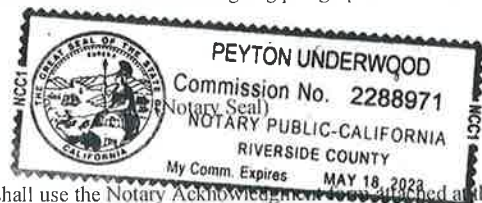
STATE OF California  
COUNTY OF Riverside

On October 12, 2022, before me, Peyton Underwood, personally appeared Bryce Borden, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary



NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.



**11. Non-Collusion Declaration  
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)**

The undersigned declares:

I am the Vice President of Borden Excavating INC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 10/12/22 [date], at Calimesa [city], California [state].

**BIDDER**

Name: Borden Excavating INC

By:   
(Authorized Representative, Written Signature)

Bryce Borden  
(Authorized Representative, Typed or Printed Name)

Title: Vice President  
[Individual, Partner, Corporate Officer (Title)]



## 12. Public Works Contractor Registration Certification

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal for, or enter into a Contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the Bidder's and subbidders' current Public Works Contractor Registration with the Department of Industrial Relations.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and that Bidder and all listed subbidders (subcontractors) are currently registered with the Department of Industrial Relations.<sup>1</sup>

Name of Bidder: Borden Excavating INC

DIR Registration Number: 1000001975

DIR Registration Expiration: 06/30/22

Small Project Exemption: ☐ Yes or ☒ No

Bidder further acknowledges:

1. Bidder shall maintain its current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors maintain DIR registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature: 

Name and Title: Bryce Borden, VP

Dated: 10/12/22

<sup>1</sup> If the project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."



**13. Iran Contracting Act Certification**  
**(Public Contract Code Section 2200 *et seq.*)**


As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 *et seq.*) is true and correct:

☒ The Contractor is not:

- (i) identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (ii) a financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

☐ Owner has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, Owner will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

☐ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signed   
Title Bryce Borden, Vice President  
Firm Borden Excavating INC  
Date 10/12/22

**NOTE:** In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.



**14. Executive Order N-6-22 Certification**

Executive Order N-6-22 issued by Governor Gavin Newsom on March 4, 2022, directs all agencies and departments that are subject to the Governor's authority to (a) terminate any contracts with any individuals or entities that are determined to be a target of economic sanctions against Russia and Russian entities and individuals; and (b) refrain from entering into any new contracts with such individuals or entities while the aforementioned sanctions are in effect.

Executive Order N-6-22 also requires that any contractor that: (1) currently has a contract with the Owner funded through grant funds provided by the State of California; and/or (2) submits a bid or proposal or otherwise proposes to or enter into or renew a contract with the Owner with State of California grant funds, certify that the person is not the target of any economic sanctions against Russia and Russian entities and individuals.

The contractor hereby certifies, SUBJECT TO PENALTY OF PERJURY, that a) the contractor is not a target of any economic sanctions against Russian and Russian entities and individuals as described in Executive Order N-6-22 and b) the person signing below is duly authorized to legally bind the contractor. This certification is made under the laws of the State of California.

Signature: 

Printed Name: Bryce Borden

Title: Vice President

Contractor: Borden Excavating INC

Date: 10/12/22



15. Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we (Contractor), Borden Excavating, Inc. as Bidder and Principal, and U.S. Specialty Insurance Company as Surety, are held firmly bound unto the CABAZON WATER DISTRICT, situated in Riverside County, California, hereinafter called the Owner, in the penal sum of Ten Percent of the Total Bid Amount dollars, \$ 10.0% of Bid Amount, for the payment of which sum, well and truly to be made, we bind ourselves, and our successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is that whereas Bidder has submitted the accompanying bid dated October 13, 2022, for ISOLATION VALVE IMPROVEMENT PROJECT for Owner.

NOW THEREFORE, (1) if the Bidder shall not withdraw said bid within sixty days after the opening of the same, and (2) shall within ten days after the award of the Contract furnish the required certificates of insurance and enter into a written contract with the Owner in accordance with the bid as accepted, and (3) if the Bidder shall give the required bonds with good and sufficient sureties for the faithful performance and proper fulfillment of said Contract and for the protection of laborers and material men, or (4) in the event of the withdrawal of said bid within the periods specified, or the failure to enter into said Contract, if the Bidder shall within thirty days after request by the Owner pay the Owner the difference between the amount specified in said bid and the amount for which the Owner may procure the required Work or supplies, if the latter amount be in excess of the former, then the above obligations shall be void and of no effect, otherwise they remain in full force and effect.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay all costs incurred by the Owner in such suit, including reasonable attorney's fee, to be fixed by the court.

For value received, the Surety hereby stipulates and agrees that the obligation of said Surety and its bond shall in no way be impaired or affected by any bid errors or by an extension of time within which the Owner may accept such bid, and said Surety hereby waives notice of any such extension.

IN WITNESS WHEREOF, Bidder and Surety have duly and fully executed this instrument this 10th day of October, 2022.

PRINCIPAL:

Name Borden Excavating, Inc.

By [Signature]  
(Authorized Representative, Written Signature)

Bryce Borden  
(Authorized Representative, Typed or Printed Name)

Title Vice President  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By [Signature]

Title Shawn Borden

(Corporate Seal)

SURETY:

Name U.S. Specialty Insurance Company

By [Signature]  
(Authorized Representative, Written Signature)

Irene Luong  
(Authorized Representative, Typed or Printed Name)

Title Attorney-in-Fact  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By [Signature]

Title Yung Mullick, Manager

(Corporate Seal)

**NOTE:** Both Principal and Surety signatures must be notarized. A copy of the power of attorney to local representatives of the bonding company must be attached hereto.



15. Bid Bond (Continued)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY FOR PRINCIPAL

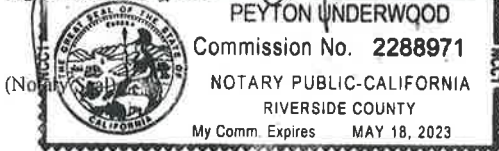
STATE OF California  
COUNTY OF Riverside

On October 12, 2022, before me,  
Peyton Underwood, personally  
appeared Bryce Borden  
who proved to me on the basis of satisfactory evidence to be the  
person(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed  
the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the  
State of California that the foregoing paragraph is true and  
correct.

WITNESS my hand and official seal.

Signature of Notary



NOTARY FOR SURETY

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, 20\_\_\_\_, before me,  
\_\_\_\_\_ personally  
appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be  
the person(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed  
the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the  
State of California that the foregoing paragraph is true and  
correct.

WITNESS my hand and official seal.

Signature of Notary

(Notary Seal)

NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write Surety insurance defined in Section 105 of the California Insurance Code and, if the Work or project is financed, in whole or in part, with federal grant or loan funds, said Surety companies must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

Name and address of Surety

U.S. Specialty Insurance Company

13403 Northwest Freeway, Houston, TX 77040

Name and address of agent or representative  
for service of process in California, if different  
from above

The Bond Exchange and Insurance Agency

24800 Chrisanta Drive, Suite 160, Mission Viejo, CA 92691

Telephone number of Surety and agent or representative  
for service of process in California

Surety: (713) 462-1000

Agent: (949) 461-7000



## NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

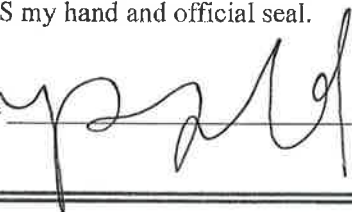
State of California }  
County of Riverside } ss.

On October 12, 2022 before me, Peyton Underwood, a Notary Public, personally appeared Bryce Borden, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

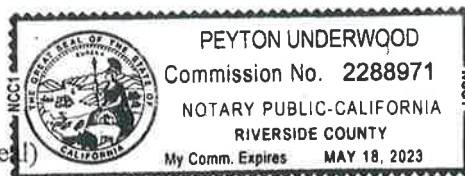
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(seal)



## REQUIRED INFORMATION

### Capacity Claimed by Signer

- ☒ Corporate Officer - Title(s):  
President, Vice President  
Title(s)
- ☐ Partner(s): ☐ Limited ☐ General
- ☐ Individual
- ☐ Attorney-in-Fact
- ☐ Trustee(s)
- ☐ Guardian or Conservator
- ☐ Other:

### Description of Attached Document

Document Title or Type

Number of Pages

Document Date

Signer(s) Other Than Above

### Signer is Representing:

Name of Person(s) or Entity(ies)

Shawn Borden  
Bryce Borden

NOTE: Notary may use a current California All-Purpose Acknowledgment form; however, Notary must complete the entire form, both required and optional portions.



# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

County of Orange }

On OCT 10 2022 before me, Christine Hoang, Notary Public,  
Date Insert Name of Notary exactly as it appears on the official seal

personally appeared Irene Luong

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature

Signature of Notary Public Christine Hoang



Place Notary Seal Above

## OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.*

### Description of Attached Document

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

### Capacity(ies) Claimed by Signer(s)

Signer's Name: \_\_\_\_\_

- ☐ Individual  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner ☐ Limited ☐ General  
☐ Attorney in Fact  
☐ Trustee  
☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

RIGHT THUMBPRINT  
OF SIGNER

Top of thumb here

Signer is Representing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signer's Name: \_\_\_\_\_

- ☐ Individual  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner ☐ Limited ☐ General  
☐ Attorney in Fact  
☐ Trustee  
☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

RIGHT THUMBPRINT  
OF SIGNER

Top of thumb here

Signer is Representing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**TOKIO MARINE  
HCC**

## POWER OF ATTORNEY

**AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY  
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY**

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Yung T. Mullick, James W. Moilanen, Irene Luong, Emilie George, Christine Hoang,  
Danielle Hanson or P. Austin Neff of Mission Viejo, California

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed \*\*\*\*\*Fifteen Million\*\*\*\*\* Dollars (\*\*15,000,000.00\*\*). This Power of Attorney shall expire without further action on January 31<sup>st</sup>, 2024. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

*Be it Resolved*, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

*Attorney-in-Fact* may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

*Be it Resolved*, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 23<sup>rd</sup> day of September, 2021.

**AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY  
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY**

State of California

County of Los Angeles



By: 

Daniel P. Aguilar, Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

On this 23<sup>rd</sup> day of September, 2021, before me, D. Littlefield, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 10<sup>th</sup> day of October, 2022

Corporate Seals  
Bond No. N/A

Agency No. 7715



  
Kio Lo, Assistant Secretary

HCCSMANPOA09/2021

visit [tmhcc.com/surety](http://tmhcc.com/surety) for more information



STATE OF CALIFORNIA  
**DEPARTMENT OF INSURANCE**  
SAN FRANCISCO

Amended  
**Certificate of Authority**

THIS IS TO CERTIFY, *That, pursuant to the Insurance Code of the State of California,*

*U. S. Specialty Insurance Company*

*of Houston, Texas, organized under the laws of Texas, subject to its Articles of Incorporation or other fundamental organizational documents, is hereby authorized to transact within this State, subject to all provisions of this Certificate, the following classes of insurance:*

**Fire, Marine, Surety, Disability, Liability, Workers' Compensation,  
Aircraft, and Miscellaneous**

*as such classes are now or may hereafter be defined in the Insurance Laws of the State of California.*

*THIS CERTIFICATE is expressly conditioned upon the holder hereof now and hereafter being in full compliance with all, and not in violation of any, of the applicable laws and lawful requirements made under authority of the laws of the State of California as long as such laws or requirements are in effect and applicable, and as such laws and requirements now are, or may hereafter be changed or amended.*

*IN WITNESS WHEREOF, effective as of the 29th day of December, 2004, I  
have hereunto set my hand and caused my official seal to be affixed  
this 29th day of December, 2004.*

Fee \$117.00

John Garamendi  
Insurance Commissioner

Rec. No.

Filed 4/12/04

By

Victoria S. Sidbury  
for Ida Zodrow  
Asst. Chief Deputy

**Certification**

*I, the undersigned Insurance Commissioner of the State of California, do hereby certify that I have compared the above copy of Certificate of Authority with the duplicate of original now on file in my office, and that the same is a full, true, and correct transcript thereof, and of the whole of said duplicate, and said Certificate of Authority is now in full force and effect.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused my  
official seal to be affixed this 14th day of March, 2007.*

Steve Poizner  
Insurance Commissioner

By *Pauline D'Andrea*  
Pauline D'Andrea



**CABAZON WATER DISTRICT  
CONTRACT DOCUMENTS FOR  
ISOLATION VALVE IMPROVEMENT PROJECT**

**ADDENDUM NO. 1**

**PLEASE BE ADVISED:**

The following clarifications, changes, additions, and/or corrections hereinafter set forth shall be incorporated into the project Contract Documents, and shall be made a part thereof, subject to all the requirements thereof, as if originally specified and/or shown.

**1. Bidder Clarifications:**

The following information is provided in clarification of issues raised by bidders during the pre-bid meeting:

- A. Reference:** Construction Specifications, Bidding Documents, Section B.4, Bid Schedule, Pages BD-14 and BD-15:

**Replace** the Bid Schedule in its entirety with the attached Bid Schedule.

- B. Reference:** Construction Specifications, Standard Drawings:

**Add** the attached Riverside County Standard Drawing No. 818, Utility Trench Backfill.



By: \_\_\_\_\_  
Sinisa Saric, RCE No. 65367

Date: \_\_\_\_\_ September 30, 2022

**ADDENDUM NO. 1 ACKNOWLEDGEMENT**

Bidder hereby acknowledges receipt of Addendum No. 1 and the incorporation thereof in bid proposal for the Isolation Valve Improvement Project. This signed acknowledgement shall be included in the bid proposal.

Bidder: Borden Excavating INC

By: Bryce Borden, \_\_\_\_\_  
(Bidder's Authorized Representative)

Date: 10/13/22

Title: Vice President

683-11P18-ADD-1

Attachments: Bid Schedule, Pages BD-14, BD-15, and BD-15a  
County of Riverside Standard Drawing No. 818



## New Business

### 2. Discussion/Action Item:

[TAB 2]

### Bonita Ave PRV Station Replacement Project

#### Attachments:

1. Proposed PRV Vault Location
2. OldCastle Quote for 6' x 12' Utility Vault
3. Krieger & Stewart Engineering Services Quote



## Bonita Avenue PRV Station Replacement Project





## Cabazon Water District Bonita PRV Vault

Old Castle Precast \$16,500.00 (6 week lead time) (909) 428 3700


← → ↻ oldcastleinfrastructure.com/product/6-x-12-utility-vault-shallow-large-cover-me-i-d/ 🔖 ☆ ☰ 👤 ⋮

**Oldcastle Infrastructure**  
A CORN COMPANY

Project Location Locations Specified Products (888) 965-3227 My Quote Generator

Markets + Brands + Support + Resources + About Us + Design Tools Find your product now Search

# 6' X 12' UTILITY VAULT (SHALLOW, LARGE COVER) – Me.I.D.



**Overview** ▼

**Features & Benefits** ▼

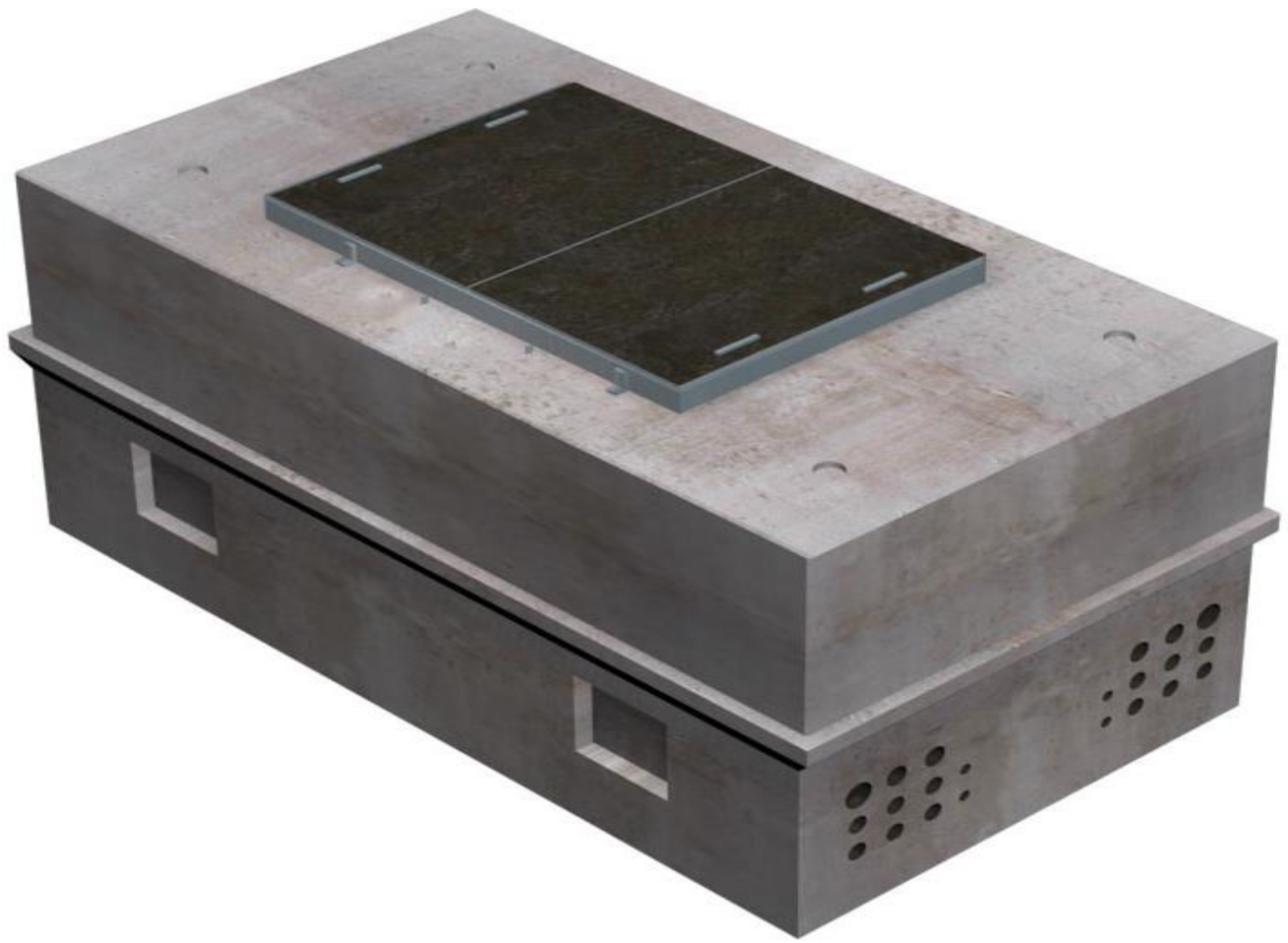
**Specs & Guides** ▲

Material: **Concrete**  
Height: 5'  
Width: 6'  
Length: 12' 0"  
Weight: 22,750 lb

Downloads

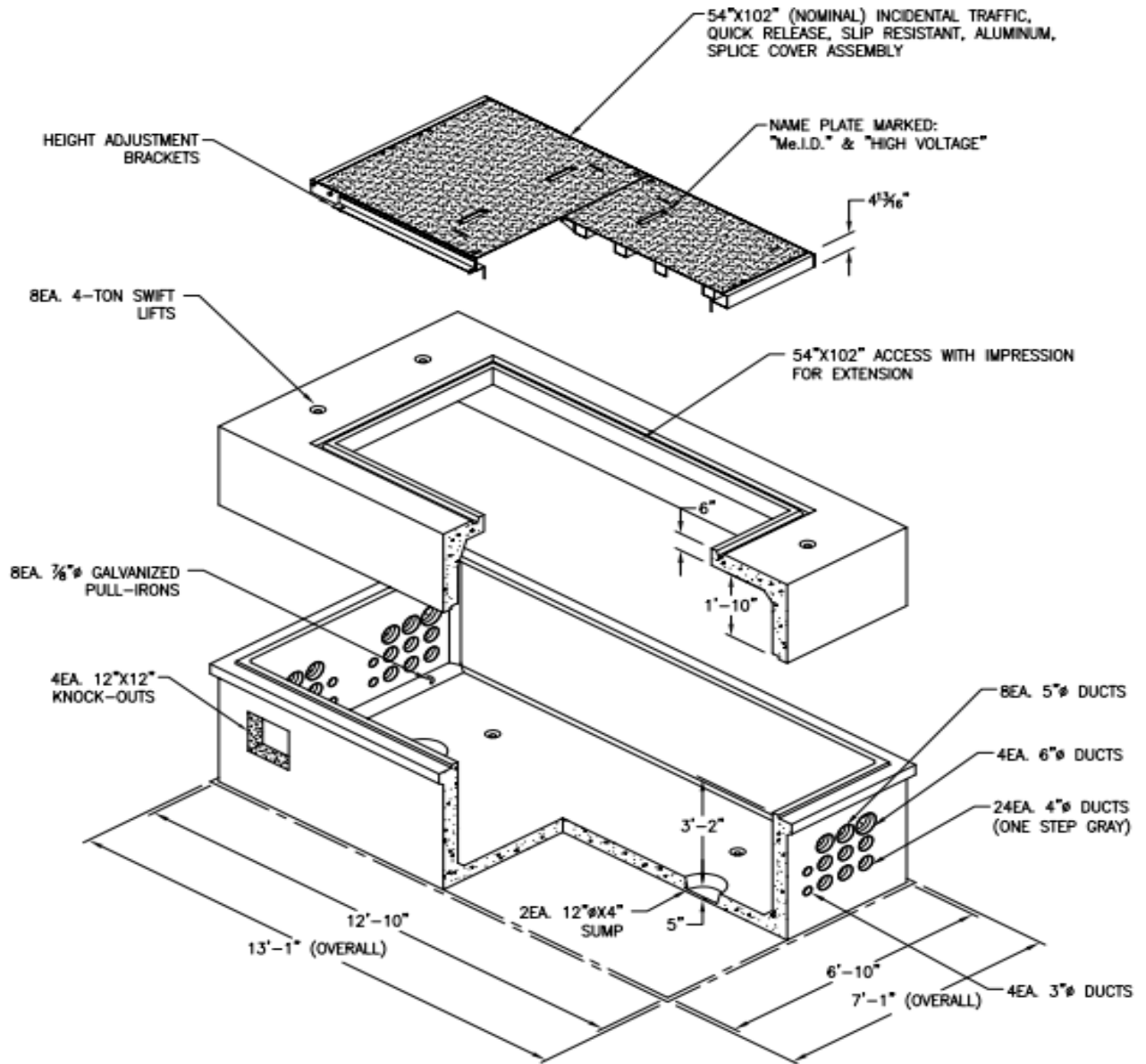
PDF: [MeID-7-1.pdf](#)







NOT SHOWN:  
 2EA. 1"Ø GROUND ROD KNOCK-OUTS  
 (LOCATED DIAGONALLY OPPOSING CORNERS)  
 4EA. ½"Ø BRONZE INSERTS  
 WITH ⅜" DEEP DEPRESSION



TOP SECTION WEIGHT: 8,250 LBS.  
 BASE SECTION WEIGHT: 14,500 LBS.

DRAWING MAY NOT CONFORM TO THE  
 MOST CURRENT SPECIFICATION

**Oldcastle Precast**  
 Northern California  
 Madera • Morgan Hill • Pleasanton • Santa Rosa • Stockton • Tulare  
 Phone: 925-750-6650 Fax: 925-750-6660

MeID-6125

FILE NAME: MEID-7.DWG

REVISED: MARCH 2016

[www.oldcastleprecast.com](http://www.oldcastleprecast.com)

6'-0" X 12'-0" X 5'-0" (I.D.)  
 ELECTRIC ENCLOSURE  
 Me.I.D.

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**CABAZON WATER DISTRICT  
BONITA AVE PRV STATION REPLACEMENT PROJECT**

**SCOPE OF ENGINEERING SERVICES**

Krieger & Stewart will provide the following engineering services for the design and construction of a new PRV station to replace the existing PRV station on Bonita Avenue:

- Research of easement records to confirm District's right to construct the proposed PRV station.

If the easement rights are confirmed, commence remaining tasks.

- Design surveying, including both office support and field surveying services, for the following items:
  - Horizontal and vertical survey control in Bonita Avenue
  - Utility appurtenance locations
  - Pothole location surveying
  - Right-of-way/easement limit identification

Note: Our scope does not include USA marking or potholing, which we anticipate will be performed by District forces. We anticipate approximately two (2) design potholes will be needed.

- Preparation of two (2) plan sheet showing the proposed location and configuration of the new station. We anticipate the plan sheets will include civil and structural/mechanical plan views, and structural/mechanical cross-section views.
- Assisting the District in the acquisition of necessary encroachment permits.
- Preparation of record drawings following construction.

Construction phase support services (including attending a pre-bid meeting, conducting a bid opening, preparation of award/contract documents, construction management and administration, construction inspection, construction staking/control survey, etc.) are not included in our scope, as we understand the District will be self-performing the work.

TRR/blt  
683-11P21-PRO-R1  
(11/8/2022)



**CABAZON WATER DISTRICT  
BONITA AVENUE PRV STATION REPLACEMENT PROJECT**

**ESTIMATED FEES FOR ENGINEERING SERVICES**

KRIEGER & STEWART														
TASK / COMPONENT		PRINCIPAL IN CHARGE (1)		PROJECT MANAGER (2) / SURVEYOR (3)		PROJECT ENGINEER (4)		CADD SERVICES (5)		SUPPORT SERVICES (6)		SURVEYING SERVICES (7)		TOTAL
		HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	\$
1.	RECORDS SEARCH	1	255	2	424	4	820			8	968			2,467
2.	DESIGN SURVEY			4	848			4	652			6	1,368	2,868
3.	CONSTRUCTION DRAWINGS	1	255	8	1,696	24	4,920	16	2,608	4	484			9,963
4.	COUNTY PERMIT ASSISTANCE			2	424	2	410	2	326	2	326			1,486
5.	RECORD DRAWINGS			2	424	4	820	8	1,304					2,548
SUBTOTAL:		2	510	18	3,816	34	6,970	30	4,890	14	1,778	6	1,368	19,332
REIMBURSABLES (2% OF K&S FEES ONLY):													387	
ENGINEERING SERVICES TOTAL (ROUNDED):													19,700	
HOURLY RATES PER K&S 2022 FEE SCHEDULE:														
(1)	PRINCIPAL ENGINEER	@	\$255	/Hr	ESTIMATE IS BASED ON PROVIDING TWO CONSTRUCTION DRAWING SHEETS (PLAN AND CROSS-SECTIONS). USA MARKING AND POTHOLING WILL BE PROVIDED BY CWD FORCES.									
(2)	SENIOR ENGINEER I	@	\$212	/Hr										
(3)	SENIOR SURVEYOR I	@	\$212	/Hr										
(4)	ASSOCIATE ENGINEER III	@	\$205	/Hr										
(5)	OPERATOR III	@	\$163	/Hr										
(6)	STAFF TECHNICIAN III	@	\$121	/Hr										
(7)	1-MAN SURVEY CREW	@	\$228	/Hr										



## New Business

### 3. Discussion/Action Item:

[TAB 3]

Proposal by Krieger & Stewart regarding the ARPA-funded Broadway/Main Cluster Valve Project

#### Attachments:

1. Krieger & Stewart Engineering Services Proposal



**CABAZON WATER DISTRICT  
BROADWAY AND MAIN STREET CLUSTER VALVE REPLACEMENT PROJECT**

**SCOPE OF ENGINEERING SERVICES**

Krieger & Stewart will provide the following engineering services for the design and construction of a replacement cluster valve assembly at the intersection of Broadway and Main Street:

- Preparation of Contract Documents, including specifications and an exhibit showing the proposed cluster valve assembly replacement. We anticipate the exhibit will be plan view, with a detail of the assembly (similar to the drawings for the recent Isolation Valve project).
  - Note: Our scope does not include USA marking and potholing, which we do not anticipate is required on this project.
- Bidding phase support services, including coordinating legal advertising, distributing and tracking Contract Document distribution to prospective bidders, answering questions about or providing clarifications regarding the Contract Documents, conducting a pre-bid meeting, and preparing and distributing addenda, if necessary, during the bid period; reviewing the bids received and preparing a Recommendation of Award Memorandum summarizing the results of bids received following the bid opening, and coordinating and conforming executed Contract Documents between the Contractor and the District.
- Construction phase support services, including conducting preconstruction and progress meetings, contract administration and engineering, ten (10) material and shop drawing submittal reviews, two (2) partial payment request reviews, and five (5) RFI and clarification reviews.
  - Note: Our scope does not include construction inspection or construction staking/control survey.
- Preparation of project closeout documents following construction.
- Preparation of record drawings following construction.

Note that our proposal amount is based on the budgetary numbers determined during preparation of the ARPA funding agreement with the County of Riverside.

TRR/blt  
683-11P22-PRO  
(11/9/2022)



**CABAZON WATER DISTRICT  
BROADWAY AND MAIN STREET CLUSTER VALVE REPLACEMENT PROJECT**

**ESTIMATED FEES FOR ENGINEERING SERVICES**

KRIEGER & STEWART											
TASK / COMPONENT	PRINCIPAL IN CHARGE (1)		PROJECT MANAGER (2) / SURVEYOR (3)		PROJECT ENGINEER (4)		CADD SERVICES (5)		SUPPORT SERVICES (6)		TOTAL
	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	\$
1. CONSTRUCTION DRAWINGS & SPECIFICATIONS	1	255	2	424	16	3,280	8	1,304	12	1,452	6,715
2. BIDDING PHASE SUPPORT	1	255	2	424	2	410			12	1,956	3,045
3. CONSTRUCTION PHASE SUPPORT	1	255	8	1,696	20	4,100			12	1,956	8,007
4. PROJECT CLOSEOUT & RECORD DRAWINGS			2	424	2	410	2	326	4	652	1,812
SUBTOTAL:	3	765	14	2,968	40	8,200	10	1,630	40	6,016	19,579
REIMBURSABLES (2% OF K&S FEES ONLY):											392
ENGINEERING SERVICES TOTAL (ROUNDED):											20,000
HOURLY RATES PER K&S 2022 FEE SCHEDULE:											
(1) PRINCIPAL ENGINEER	@	\$255	/Hr								
(2) SENIOR ENGINEER I	@	\$212	/Hr								
(3) SENIOR SURVEYOR I	@	\$212	/Hr								
(4) ASSOCIATE ENGINEER III	@	\$205	/Hr								
(5) OPERATOR III	@	\$163	/Hr								
(6) STAFF TECHNICIAN III	@	\$121	/Hr								